

## KCAI Federal Coronavirus Aid, Relief, and Economic Security Act (CARES) Student Emergency Grants

### **Policies and Procedures** *(as of 5/14/2020; updated 5/28/2020; updated 7/23/2020)*

On March 27, the United States Federal government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES). Kansas City Art Institute, on May 23, 2020, signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students. The only statutory requirement is that the funds be used to cover expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student's cost of attendance, such as food, housing, course materials, technology, health care, and child care). For more information on the CARES Act visit the [Department of Education's website](#).

### **Eligibility for Grants:**

In order to receive a Federal CARES Act Student Emergency Grant, students must have been enrolled as a student for the spring 2020 semester. As of this date, students who are ineligible to receive federal financial assistance will not be considered. Please note, the US Department of Education does not allow CARES Act Emergency funds to be used for international, DACA, or undocumented students.

Students who are not eligible to receive the Federal CARES Act Student Emergency Grant may apply for emergency grants through the [KCAI Cares Grant](#).

### **CARES Act Grant Stipulations:**

- Must be an eligible student
- The amount granted will be based on need as determined by the student's Estimated Family Contribution (EFC) as determined by the Free Application for Federal Student Aid (FAFSA).
- The grant does not have to be repaid.
- The grant will be paid via check made out to the student.
- In no event shall any grant exceed the maximum annual Pell grant amount in the given year.

### **Review Process:**

- All eligible students will be reviewed by a committee that consists of the Director of Financial Aid (or designee), Vice President and Dean of Students (or designee), and Vice President for Enrollment Management (or designee).
- Funds will be distributed on a first-come-first-served basis and will be awarded on a rolling basis as long as funds remain available.
- The committee will meet electronically and may conduct business via email, web conference, and/or teleconference.
- The committee shall keep a log of all grant awards and amounts, and date of review.
- In reviewing grant questionnaire, the committee shall make grant distributions as follows:

Estimated Family Contribution (EFC)	Grant Awarded
\$0	\$1,100
\$1-\$5,576	\$1,000
\$5,577-\$12,000	\$700
\$12,001-\$20,000	\$325
\$20,001- above	\$200

- All students will be notified of their eligibility and grant amount via email.
- Please allow 4-6 weeks for questionnaire review and check processing, if applicable.

**Additional Resources:**

KCAI has established the KCAI CARES FUND to assist all students, including those who are not eligible to receive the Federal CARES ACT grants. [KCAI Cares Grant Application](#)