

APPENDIX (EXPLANATORY NOTES)

For 2023 QTR 2 Report

Category: Other Uses of Institutional Portion Funds **\$548,996**

Amount and description in (a)(1) institutional dollars: \$462,173

- **\$413,177** – Cost associated to identify, purchase, and install HVAC units in 5 of the oldest academic buildings on campus. Studies have proven that changing the air in a room multiple times an hour via HVAC can reduce the risk of COVID-19 transmission by as much as 50%. The upgrade to our HVAC units will better protect our campus community with better ventilations, filtration, and cleaner indoor air.
- **\$22,723** – Reimbursement of used Art Store credits by students who confirmed their vaccination status. These credits were used to encourage and promote vaccination among the student body. The credit could be used towards the purchase of art supplies, materials, and other items.
- **\$11,828** – Minor remodeling costs of studio spaces in the Painting Department to ensure appropriate spacing of students, thereby mitigating the spread of COVID-19.
- **\$8,389** – Purchase and installation of water bottle refill stations. Water bottle refill stations help limit the transmission of COVID-19 by reducing the number of shared surfaces and promoting individual hygiene practices.
- **5,245** – Additional janitorial services for campus-wide sanitization.
- **\$5,287** – Costs incurred for the creation of online curriculum videos to facilitate remote learning and for uploading pictures of artwork for a remote exhibition, both aimed at mitigating the spread of COVID-19.
- **\$4,515** – Face masks, disinfectant, COVID tests, and other necessary supplies crucial in mitigating the transmission of COVID-19 and promoting a safe environment.
- **\$1,359** – Signage and other COVID printed materials that played a crucial role in communicating important information, guidelines, and safety measures related to the COVID-19 pandemic.
- **\$270** – Cost associated with legal counsel related to COVID-19 related items.
- **(\$11,675)** – Reduction of reimbursed expenses for MRI global invoice that was mistakenly reimbursed twice. Once in HEERF II QTR 2 Report and the duplicate reported in HEERF III 2021 QTR 3 report. This duplicate reimbursement was identified during the review process and rectified to ensure accurate financial reporting. The reduction reflects the correction of the overpayment and emphasizes the importance of robust internal controls and diligent scrutiny of financial transactions. HEERF III 2021 QTR 3 report has also been updated to remove this item and has been published on our website.

Amount and description in (a)(2) dollars: \$86,823

- **\$86,823** – Cost associated to identify, purchase, and install HVAC units in 5 of the oldest academic buildings on campus.